

meeting minutes

WCFHC Meeting Minutes		
4.28.2012	12pm-2pm	Cal Poly San Luis Obispo, Kennedy Library
Meeting called by	Western Collegiate Field Hockey Conference	
Type of meeting	Annual League Meeting for Team Captains and Coaches	
Facilitator		
Note taker		
Timekeeper		
Attendees	CP SLO, USC, UCSB, Claremont McKenna, UC Davis, UC San Diego	
Current Structure of the WCFHC		
TOPIC #1	How did teams like the structure of the league this year with the North and South conferences?	
Discussion	--some teams thought the division between North and South made the games more boring and wished there was more competition between the respective teams in their conference	
--discussed the reasoning for the split of the league into 2 confs, was based on budgeting reasons but also on the basis that CP SLO cannot host games that are not in the structure of "tournaments" and therefore travel costs would be too much for southern teams to play the northern teams, even if travel years would alternate from year to year.		
Conclusions	The decision was made to continue to in the current league structure of the Northern and Southern divisions.	
North: CP SLO, Chico, Santa Clara, and UC Davis//South: UCSB, Claremont McKenna, USC, and UCSD - this will allot for new teams in each respective region to join more easily if their university decides to start a team		
Action Items	Person Responsible	Deadline
WCFHC Budget		
Topic #2	What the WCFHC budget is projected to look like for 2012-2013	
Discussion	All conference and nonconference games will be paid for by the WCFHC. Invoices will be sent to the respective teams once budget is finalized, teams are then responsible to pay the invoice in full at the beginning of the season.	
Teams that will only be playing their conference game schedule will have a base invoice of \$450, adding nonconference games will include additional official fees.		
New website system will be used in the future, website maintenance will be \$50 total, split between 8 teams -- \$6.25		
Conclusions	The WCFHC will need to figure out the final costs from CPSLO for field usage and athletic trainers and student supervisors before finalized invoice is sent out.	
Team Invoices are DUE SEPT. 24 TH , 2012 to the WCFHC		
Action Items	Person Responsible	Deadline
WCFHC LEAGUE DUES (total TBA)	WCFHC Members	09/24/2012
Player Eligibility		
Topic #3	Player Eligibility Questions	
Discussion	Please review WCFHC powerpoint and bylaws regarding player eligibility requirements, nothing was opposed.	
Conclusions	Student Verification Player Eligibility Forms are Due Wed. October 1st	
-players can be added throughout the season, but each time a new player is added, online roster needs to be revised and also a new player will need to be checked by the university registrar.		

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Action Items	Person Responsible	Deadline
Student Athlete Eligibility Verification Form	WCFHC Member	10/1/2012
CA Invitational		
Topic #4	California Invitational Tournament	
Discussion	Tournament is designed for teams in CA to have their non-conference games to make the season more competitive, play against different teams. Structure will remain the same as last year with each team guaranteed 4 games and two fields will have games being played at the same time.	
Tournament will be held at CP SLO, tournament fees are dependent on how many teams in total will participate in order to pay for Athletic Trainers and Student Supervisors. Out-of-state teams will have a guarantee of 4-5 games.		
UCSB will trailer up their practice goals Friday night, for 2 games to be played that evening.		
Conclusions	Entrance fee for all out-of-state teams will be \$300 to pay for officials, CA teams will pay for 2 games of officials, hotels for officials, etc.	
WCFHC Playoffs		
Topic #5	WCFHC Playoff Structure	
Discussion	Playoff structure will be the top four teams in the league, top 2 teams after final standings in each conference will be invited to attend the WCFHC playoffs. 1v4, 2v 3 (day 1), final game, consolation game (day 2)	
Playoffs will be held at UCSB, the two turf (Robb Field) will be used, and additionally, a new turf field will be put in over the summer.		
Conclusions	Playoffs will be held Nov. 16-18 th at UCSB	
WCFHC Awards		
Topic #6	WCFHC All-Star Nominations and WCFHC Playoff and Championship Awards	
Discussion	The league has voted on instituting All-Star Awards for the league. After each game, coaches are to pick one attacker, one midfielder, one defender, and one player at large to be nominated for the All-Star team. Coaches or team representative will be asked to upload these nominations to the web at the same time when inputting the scores. At the end of the field hockey season at playoffs, the WCFHC All-Star team will be announced and awarded a certificate for their achievements.	
First, second, and third place teams at the WCFHC Playoffs/Championships will be awarded with a plaque.		
Conclusions	In order to help fund for these league awards and plaques at the end of the season, this will be added to each team member's league dues of approximately \$50.	
WCFHC Board of Members		
Topic #7	WCFHC will need help in expanding responsibilities	
Discussion	This league is based on being student-run, and until the more and more teams get integrated into the league, it should be based as such. CPSLO and UCSB will act as "Tournament Directors" for the CA invitational and WCFHC Playoffs, making sure that facilities are open, games start on time, teams are taken care of. Scheduling will be done ahead of time, so that will not be an issue.	
We are looking to get young classmen involved sooner in the conference so there isn't as much turn around in the conference and we can maintain consistency, but we also want to make sure that the conference continues to expand upon its current foundation.		
Conclusions	Captains and coaches should try to see if anyone is interested in becoming part of the WCFHC Board of Members in helping organize tournaments: graphic designs, selling equipment/apparel, fundraising, etc.	